Design Guidelines

- Review the existing policy and regulatory framework

- Community-wide meetings

- Develop the design guidelines outline and preliminary drafts

- Review drafts with HPC

- Final product

- Assist at adoption hearing

- Total cost $35,000.00

Milestone or Deliverable	Anticipated Date	Task	Amount Allowed
M-1	November 1, 2022	Task 1.1 Attend Kick-off meeting with HPO	
M-2	November 1-December 30, 2022	Task 1.2 Review the existing policy and regulatory framework	$7,000
M-3		Task 1.3 Summarize key findings of background review	
M-4	January 1-30, 2022	Task 2.1 Create background historic context	$7,000
M-5		Task 2.2 Prepare for community outreach meetings	
D-1	February Date TBD	Task 2.3 Conduct Community meeting	
M-6	February 1-March 26, 2023	Task 3.1 Develop the design guidelines outline and mock-up	$7,000
M-7		Task 3.2 Develop Draft Number 1 of the Design Guidelines	
D-2	March 27, 2023	Task 3.3 Submit Draft Number 1	
M-8	April 12, 2023	Task 3.4 Attend HPC Meeting to Review Draft Number 1 of the Design Guidelines (Public will be able provide input)	
M-9	April 13-May 24, 2023	Task 4.1 Make edits from HPC/HPO/Public feedback	$7,000
D-3	May 25, 2023	Task 4.2 Submit Draft Number 2	
M-10	June 28, 2023	Task 4.3 Attend HPC Meeting to Review Draft Number 2	
M-11	June 29-July 23, 2023	Task 5.1 Make final edits if necessary	$7,000
D-4	July 24,2023	Task 5.2 Submit Final Document	
M-12	September Date TBD	Task 6.1 Assist with Adoption Hearings	